

Clallam County Fire Protection District No. 4



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Commissioners:
Marcus "Ben" Pacheco, Chair
Sam Nugent, Vice Chair
Terry Barnett
Lynne Kastner
Bruce Leiper
Gregory Waters, Fire Chief

Clallam County Fire Protection District No. 4
Board of Commissioners Meeting Minutes
Joyce, Washington
April 27, 2022

Members Present

Marcus "Ben" Pacheco, Chairman/Commissioner
Sam Nugent, Vice-Chairman/Commissioner
Terry Barnett, Commissioner
Lynne Kastner, Commissioner
Bruce Leiper, Commissioner
Gregory Waters, Fire Chief

Others Present

Carolyn Flint, Quartermaster
Rae Leiper, District Secretary to the Board
Donna Buck
Jeff Lewis

I. Call to Order

Chairman Marcus "Ben" Pacheco called the regular meeting to order at 5:30 p.m. So ordered.

II. Roll Call of Commissioners

Ben noted all Commissioners were present in person. He noted Fire Chief Waters and Quartermaster Carolyn Flint were also present.

III. Minutes of the Board of Commissioners Regular Meeting on March 23, 2022 - Corrections or Approval

Terry Barnett moved, and Sam Nugent seconded to approve the meeting minutes as presented. Motion carried unanimously. So ordered.

IV. Additional Items for the Agenda

Chief Waters stated he would like to add a document regarding a Memorandum Of Understanding with Crescent School as an additional Items of Interest to the agenda. This was added and will be discussed under Items of Interest.

V. Introduction of Guests and Visitors

Ben welcomed community members Donna Buck and Jeff Lewis. He then briefly highlighted some points from the newly adopted Resolution 5:2022 which covers public comments at district meetings.

VI. Community Comment

Jeff Lewis asked to speak. He then read a letter he wrote addressed to the Board of Commissioners addressing his numerous requests and suggestions. The letter was then handed to Ben who thanked Mr. Lewis for providing the letter clarifying his concerns.

Terry asked for the floor to seek clarification with Mr. Lewis. He invited Mr. Lewis to meet informally with the building committee at any time to discuss the issues he has brought forward.

VII. For Board Action

A. Ratification of Clallam County Payroll Worksheet: March Voucher Numbers P2222 – P3222 Commissioners and Staff in the Amount of \$13,383.58

Terry moved and Lynne Kastner seconded to ratify the approval and execution of the Clallam County payroll worksheet for voucher numbers P2222- P3222 Commissioners and Staff in the amount of \$13,383.58, as presented. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners, do hereby certify under penalty of perjury that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and that we are authorized to certify to said claim."

B. Ratification of Claims Payment Request: March 2022B Voucher Numbers C6422 – C7622 in the Amount of \$15,775.86

Terry asked for clarification on the fuel costs here in Joyce as opposed to fuel costs in Port Angeles. Chief Waters explained that fuel costs are up everywhere and are definitely impacting the district, but it is still more efficient to refill vehicles here in Joyce if a trip to town is not planned. Lynne moved and Sam seconded to ratify the approval and execution of the Clallam County claims payment request for voucher numbers C6422 - C7622 Commissioners and Staff in the amount of \$15,775.86, as presented. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, Clallam County, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and we are authorized to authenticate and certify to said claim on this 27th day of April 2022."

C. Ratification of Claims Payment Request: April 2022 Voucher Numbers C7722 – C9622 in the Amount of \$13,937.84

Terry questioned the Crescent Water bill amount. Chief explained there had been a leak in the women's toilet. Crescent water will waive the amount as a one-time waiver and adjust the account to reflect that. Lynne moved to ratify the approval and execution of

the claims payment request for Voucher Numbers C7722 – C9622 in the amount of \$13,937.84 as presented. Sam seconded. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and we are authorized to authenticate and certify to said claim on this 27th day of April 2022."

VIII. For Board Information and/or Discussion

A. Staff Reports - Fire Chief

Chief Waters recapped the recent calls. Since the last meeting, there have been a total of 33 responses, 20 of which resulted in transports to Olympic Medical Center (OMC). Of those, 13 were ALS transports and 7 were BLS. Of note, there were on average 4.8 responders per call which is exciting. One call of note was for a woman with an extremely dangerously low blood sugar. This call will result in Lifesaving Coins being awarded to all the crew members that responded that day.

Greg stated he continues to be genuinely concerned about the time devoted to responding to Jeff Lewis' numerous ongoing Public Records Requests. This is diverting precious time away from the district's primary mission and is costing the taxpayers of the community. He underscored Terry's invitation to Mr. Lewis to just come in and talk with the district as much more could be accomplished in a more timely and efficient manner.

A woman whom the district saved in December came in on April 27, 2022 and presented Greg with \$10 gift certificates to the Blackberry Café for all the ~~volunteers~~ as a way of saying thank you for the care and compassion she received that day. Additionally, the Joyce Fire Auxiliary raised \$848 at a recent bake sale. The public continues to be remarkably supportive with significant donations beyond the actual cost of a few cookies. Auxiliary members continue to hear glowing accolades from the public regarding the excellent job the District is doing.

emergency responders @

CPR class was conducted during drill on April 26, 2022. This makes 12 new community members certified in CPR. Two members of the general public attended. It is the district's intent to begin once again offering Public CPR classes as well as Basic First Aid classes depending on the course of the pandemic.

Chief went over recent vehicle maintenance jobs. A41 had its rear left area repaired. A42 got new tires which remedied the rightward pulling the drivers had been experiencing.

The team had a presentation from the Stryker company with a demonstration of a fork-lift style loader for the ambulance. This is something the district wanted to purchase a couple of years ago but as it turned out Stryker did not have one to fit the ambulance. They now have a model which will fit. Chief Waters is hoping to purchase one soon and will be looking into different buying options. They are expensive and run approximately \$40,000 to \$50,000 per set-up. Despite this, many neighboring Fire Station/Districts, along with Olympic Ambulance, have already switched over to them as they have shown to significantly save the backs of responders and prevent the accidental dropping of a patient. With the average age of the district's top responders well over 50, this makes even more sense for Clallam County Fire Protection District No. 4 (CCFPD4). Lawsuits

and worker's comp claims can be very costly.

B. Local Board of Trustees

Minutes reviewed.

C. Monthly Financial Reports

The Commissioners all loved the new format of the document as it is much easier for them to see the information needed.

D. Standing Committee Report

This committee did not meet. Sam made a report regarding recent training for emergency responses on calls involving electric and hybrid cars that Wilder Auto sponsored for Clallam County Fire Protection District No. 2 (CCFPD#2).

E. Building Committee Report

Zenovic & Associates continues to work with draft ideas to engineer some drawings for the Building Committee to review.

F. DNR Coalition

Nothing new to report. A Zoom meeting is scheduled for Friday March 29 and Ben will try to attend.

G. Joyce Emergency Preparedness and Prep (JEPP)

Terry reported that Joyce Emergency Preparedness and Prep (JEPP) did not meet in March but are working behind the scenes to complete some tasks. Bruce Leiper reported that he will be working with a Crescent School Committee that will conduct a seismic safety review and then apply for some of the grant money set aside by the state for schools hoping to retrofit to improve seismic safety.

H. Items of Interest

1. GEMT FY 20019

The district received a payment of \$862.80 from Washington HealthCare Authority.

2. WFCA Items

The board was referred to several document from WFCA on the following topics.

- Hazmat Response Teams and recent developments
- Changes to Open Public Meetings-These were outlined in a memorandum from Brian Snure.
- A list of legislative action pertinent to fire boards
- The agenda for the conference on March 30 at the Clearwater Casino. Lynne also handed out all the materials necessary for those attending the conference.

3. Memorandum Of Understanding between Crescent School and Clallam County Sheriff, Lower Elwha Tribal Police and Clallam County Fire Protection District No. 4 (CCFPD No.4)

The Board was provided with a draft Memorandum Of Understanding document regarding the "Handle with Care" Project. The agencies involved would agree to report certain details to the school designated point of contact whenever the district is on a call in which a child was exposed to trauma including witnessing abuse, violence, a crime, or substance abuse or loss of a family member, arrest of family

members, or homelessness to mention a few.

I. Correspondence: In Folder

None

J. Other Concerns

None.

IX. Adjourn

Terry moved and Lynne seconded to adjourn the meeting at 6:18 p.m. Motion carried unanimously. So ordered.

The next regular meeting of the Board of Commissioners will be held on Wednesday, May 25, 2022, beginning at 5:30 p.m.

Respectfully Submitted,



Raeann Leiper
District Secretary