

Clallam County Fire Protection District No. 4



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Commissioners:
Bruce Leiper, Chair
Sam Nugent, Vice Chair
Marcus "Ben" Pacheco
Lynne Kastner
Dan Peacock
Gregory Waters, Fire Chief

Clallam County Fire Protection District No. 4
Special Audit Exit Conference Minutes via Teams
Joyce, Washington
November 7, 2024

Members Present

Bruce Leiper, Chairman/Commissioner
Lynne, Kastner, Commissioner
Dan Peacock, Commissioner
Gregory Waters, Fire Chief

Others Present

Carolyn Flint, Quartermaster
Cheryl Anderson, District Administrative Assistant
Rae Leiper, District Secretary to the Board

Board of Commissioners held a Special Open Public Meeting on November 7, 2024, via Teams. The meeting was called to order at 2:05. Those in attendance met with Vinny Shiel and Jennifer Gossett of the Office of the Washington State Auditor. The purpose of the meeting was to discuss the results of the recent financial audit.

Vinny Shiel and Jennifer Gossett presented a slide show explaining that the focus of the review was financial accountability in nature. They also reviewed meeting minutes and planning procedures. They spoke with commissioners as part of a Risk Assessment. As part of the financial review, they viewed budgets, financial records, vendor receipts, and loans. They focused on accounts payable, and accounts received. There were no concerns. Two recommendations were made.

Full results of the audit will soon be posted on the State Auditor's web site and will be available to the public.

Commissioners had questions about the cost of the audit and what it entailed. The auditors provided a brief cost breakdown of the components and process involved.

The District's next review will be conducted in the fall of 2026.

The meeting was adjourned at 2:17.

Respectfully submitted,
Raeann Leiper,
Secretary to the Board