

# Clallam County Fire Protection District No. 4



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## Commissioners:

Bruce Leiper, Chairman  
Sam Nugent, Vice Chairman  
Lynne Kastner  
Dan Peacock  
Dara Peppard  
Gregory Waters, Fire Chief

Clallam County Fire Protection District No. 4  
Board of Commissioners Meeting Minutes  
Joyce, Washington  
April 22, 2026

## Members Present

Lynne Kastner, Commissioner  
Dan Peacock, Commissioner  
Dara Peppard, Commissioner

## Others Present

Gregory Waters, Fire Chief  
Cheryl Anderson, Administrative Assistant  
Ashley Baar, Assistant Medical Officer  
Jason Baar, Chief Engineer

- I. Call to Order  
Commissioner Lynne Kastner called the regular meeting to order at 5:30 p.m. So ordered.
- II. Roll Call of Commissioners  
Lynne noted that Chairman Bruce Leiper, Vice-Chairman Sam Nugent, and Raeann Leiper, District Secretary had excused absences.
- III. Minutes of the Regular Meeting held on February 25, 2026, Corrections or Approval  
Dan Peacock moved to approve the Regular Meeting Minutes for March 25, 2026, as amended. Dara Peppard seconded the motion. Motion carried. So ordered. The date for the Joyce Fire Auxiliary bake sale was corrected.
- IV. Additional Items for the Agenda  
Nothing was added.
- V. Introduction of Guests and Visitors  
No other persons attended.
- VI. Community Comment  
None.

VII. For Board Action

A. Ratification of Clallam County Payroll Worksheet: March 2026 Voucher Numbers P3126 – P4426 Commissioners and Staff in the Amount of \$18,317.85

Dan moved to ratify the approval and execution of the Clallam County Payroll Worksheet for March 2026 for voucher numbers P3126 – P4426 Commissioners and Staff in the amount of \$18,317.85 as presented. Dara seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under penalty of perjury that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and that We are authorized to certify to said claim."

B. Ratification of Approval of Claims Payment Request: March 2026B Voucher Numbers C9326 – C10726 in the Amount of \$18,667.48

Dan moved to ratify the approval and execution of the Claims Payment Request March 2026B for Voucher Numbers C9326 – C10726 in the amount of \$18,667.48 as presented. Dara seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 22<sup>nd</sup> day of April 2026."

VIII. For Board Information and/or Discussion

A. Staff Reports – Chief Greg Waters Reporting.

Chief Greg Waters provided the staff report. For the 28 days since the last report, the District answered 38 calls, averaging 1.35 calls per day. Of those calls, 13 were transports with 9 ALS transports, and 4 BLS transports. Chief noted the quality of care that was provided by the responders while he was on vacation. The medical calls included strokes, chest pain, shortness of breath, severe abdominal pain, syncopal episode, elevated blood pressure, low blood glucose level, among other medical calls. There were quite a few fire-related calls, one was a brush fire that was difficult to find. Chief will be acquiring a drone to help search for fires.

Chief Waters reported that the District applied for and was successful in securing a \$20,000 grant from DNR. Most of these funds will be put towards the brush truck. There are approximately 15 volunteers who are working on their Wildland Red Card status. All have passed their pack test and most have finished their training or the refresher course.

The Rescue Task Force Drill held at Peninsula College went well. The District was very well represented by responders and commissioners. Leaders of the drill were impressed with how well the drill went and will be adding more complexities in future drills. Dara was very enthusiastic about how well District 4 volunteers performed during the drill. She mentioned how clearly Ashley addressed the group at the beginning of the drill. She also appreciated seeing the professionalism and confidence of the District during the drill. She mentioned some challenges that came to mind regarding civilians who may be on scene during a real event and Lynne noted that this could be addressed during the Disaster Planning of the Strategic Plan.

The pavilion will be ordered from Redd's Sheds this week and will take at least three weeks to be completed.

Chief Waters would appreciate having some commissioners attend Leaders Day at the Field Arts Hall on May 6, 2026 at 2:30 PM. This is a student forum where community leaders will hear some of the challenges local students face on a daily basis.

James Baar and Clark Hallam graduated from Fire Fighter Academy at Peninsula College on April 10<sup>th</sup>. James received the Bull Dog Award for being the most tenacious in the class. Chief shared a high school graduation announcement from James that will take place on May 9<sup>th</sup>.

Chief Waters has been asked to assist with the interview process of a new Crescent School Superintendent in May.

Chief thanked Ben Pacheco and Tim Crabb for putting up the new reader board sign. It will be wired in soon.

The UTV is currently being worked on and will be ready for pick up soon by the District.

There have been concerns regarding access on East Beach Road brought up to Chief Waters recently by local property owners. This area is currently in District 2.

B. Local Board of Trustees – Minutes of March 25, 2026, Meeting

Minutes were noted.

C. Monthly Financial Reports

Financial Reports were noted.

D. Revenue Advisory Committee Report

There will be a resolution presented at the next meeting and Dan will become our primary representative and Lynne will be our alternate.

Cindy Mitchell from the Washington Forest Practice Association gave a presentation regarding the Department of Ecology's increased buffer along non-fish bearing streams. Connie Beauvais will be researching the situation. David Hern from DNR gave a presentation on the Quillayute land sale. The next two years should be alright for revenue from timber sales for the District, after that, however, it is not looking good for the District. Drew Rosenbaum gave a presentation on timber sales statewide.

Greg Bellamy from Clallam County Fire Protection District 5 has requested an inquiry on arrearages from past timber sales.

There was no response from legislators regarding the 5 Corners letter from the RAC. No response was received from Mr. Upthegrove regarding the request to not transfer any land for this area in the future.

E. Standing Committee Report

Nothing to report.

F. Olympic Peninsula Fire Commissioners Association

Lynne will be attending the meeting on April 23, 2026.

G. Joyce Fire Auxiliary

The first bake sale of the year is coming on April 25, 2026.

H. Joyce Emergency Planning and Prep (JEPP) Report

Nothing to report.

I. Items of Interest

1. 2026 Ops Award Letter

Noted.

2. Commissioner Nugent in Sligo, Ireland

Commissioners appreciated that Commissioner Nugent shared pictures from his trip to Ireland.

J. Correspondence in Folder

Nothing was in the folder.

K. Other Concerns

None.

IX. Adjourn

Dan moved to adjourn. Dara seconded the motion. The meeting was adjourned at 6:30 PM.

*Respectfully submitted,*



*Cheryl Anderson*  
Administrative Assistant