

Clallam County Fire Protection District No. 4



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Commissioners:
Bruce Leiper, Chairman
Sam Nugent, Vice Chairman
Lynne Kastner
Dan Peacock
Dara Peppard
Gregory Waters, Fire Chief

Clallam County Fire Protection District No. 4
Board of Commissioners Meeting Minutes
Joyce, Washington
May 27, 2026

Members Present

Bruce Leiper, Chairman/Commissioner
Sam Nugent, Vice Chairman/Commissioner
Lynne Kastner, Commissioner
Dan Peacock, Commissioner
Dara Peppard, Commissioner

Others Present

Gregory Waters, Fire Chief
Cheryl Anderson, Administrative Assistant
Ashley Baar, Assistant Medical Officer
Jason Baar, Chief Engineer
Rae Leiper, District Secretary to the Board

- I. Call to Order
Chairman Bruce Leiper called the regular meeting to order at 5:30 p.m. So ordered.
- II. Roll Call of Commissioners
Bruce noted all Commissioners were present.
- III. Minutes of the Regular Meeting held on April 22, 2026, Corrections or Approval
Lynne Kastner moved to approve the Regular Meeting Minutes for April 22, 2026, as written. Dan Peacock seconded the motion. Motion carried. So ordered.
- IV. Additional Items for the Agenda
Item VII.F -Resolution 5:2026- Authorizing Participation in the Filing of an Amicus Brief.
- V. Introduction of Guests and Visitors
No other persons attended.
- VI. Community Comment
None.

VII. For Board Action

A. Approval of Legal Notice - Vendor List

Sam Nugent moved to approve the posting that the Clallam Fire 4 is accepting applications for its vendor list. Lynne seconded the motion. Motion carried unanimously. So ordered. Approval of this posting is required every six months by law.

B. Ratification of Clallam County Payroll Worksheet for April 2026: Voucher Numbers P4526 – P6026 Commissioners and Staff in the Amount of \$16,318.87

Lynne moved to ratify the approval and execution of the Clallam County Payroll Worksheet for April 2026 for voucher numbers P4526 – P6026 Commissioners and Staff in the amount of \$16,318.87 as presented. Dan seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under penalty of perjury that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and that We are authorized to certify to said claim."

C. Ratification of Approval of Claims Payment Request: April 2026 Voucher Numbers 10826 – C13826 in the Amount of \$9,173.69

Dara Peppard moved to ratify the approval and execution of the Claims Payment Request April 2026 for Voucher Numbers C10826 – C13826 in the amount of \$9,173.69 as presented. Sam seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 27th day of May 2026."

D. Ratification of Approval of Claims Payment Request: April 2026B Voucher Numbers C13926 – C15326 in the Amount of \$26,911.57

Dara moved to ratify the approval and execution of the Claims Payment Request April 2026B for Voucher Numbers C13926 – C15326 in the amount of \$26,911.57 as presented. Lynne seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 27th day of May 2026."

E. Ratification of Approval of Claims Payment Request: May 2026 Voucher Numbers C15426 – C17626 in the Amount of \$31,258.33

Lynne moved to ratify the approval and execution of the Claims Payment Request May 2026 for Voucher Numbers C15426 – C17626 in the amount of \$31,258.33 as presented. Dan seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 27th day of May 2026."

F. Approval of Resolution 5:2026- Approval of Participation in the Filing of an Amicus Brief

Lynne explained the purpose of the Amicus Brief Authorization Form. The Commissioners were asked to participate with other Clallam County Junior Taxing Districts as well as other counties in Washington in this legal action because Clallam County Fire Protection District No 4 will be affected by a recent expansion of buffer zones around riparian areas which would remove 9,726 acres of land from potential timber harvests.

Dara moved to approve Resolution 5:2026 authorizing Clallam County Fire Protection District No 4 to participate with other public agencies in the filing of an Amicus Brief in Thurston County Superior Court in Cause No. 25-2-05763-34, Washington Farm Forestry Association et al. v. State Forest Practice Board et al. Lynne seconded the motion. Motion carried unanimously. So ordered.

VIII. For Board Information and/or Discussion

A. Staff Reports – Chief Greg Waters Reporting.

Chief Greg Waters provided the staff report and recognized Carolyn Flint for her data synthesis skills in creating these reports. For the 36 days since the last meeting, the District answered 29 calls, averaging .8 calls per day and 4.6 responders per call. Of those calls, 15 were transports with 9 ALS transports, and 6 BLS transports. Fire calls included a vehicle fire on Camp Hayden Road that was quickly extinguished. Another call involved an unattended burn pile. Medical calls were varied as usual. Two calls were for accidental medical alerts, 2 were lift assists, 5 were ground level falls, 1 was for hip pain and 5 were evaluations with no transport. One call was for a person experiencing urinary retention which is quite painful and serious. Another person had a bowel obstruction. The most recent call was for a befuddled elderly woman who had walked away from her home and was confused about where she was headed as she wandered down Hwy 112. Her daughter, who was following her, called 911 for help and to get her mother evaluated.

Chief attended a retirement ceremony for Dave Bingham, Crescent School District Superintendent. Chief is looking forward to working with the new superintendent, Sondra Lundvick. Chief recently attended the Washington Fire Chiefs (WFC) conference which he found to be informative. Many of the presentations dealt with first responders' mental and physical health. Chief Waters and Commissioner Leiper will soon meet with Chief Brown of South Beach Regional Fire Authority which is near Aberdeen. Their district recently purchased an LDS Church building they will turn into a fire station. Chief Brown wants to see what District 4 has done.

Darin Bertleson was recently awarded the International Footprinter of the Year Award for his work with the District. Four volunteers will attend the Wildfire Field Day coming up. The District will then have 14 volunteers with Wildland Fighter Red Cards who can be paid for responding to wildfires managed by DNR. Several volunteers recently attended the DNR annual get together in Forks. It was good to be able to say thanks to the DNR folks in person for all their support in helping the district get the much-needed grants to acquire the brush truck and associated equipment.

Station 42 is now painted and looking properly maintained. It looks like the sister station to Station 41 with the gray walls, black trim, and red doors. The gazebo has arrived and has been placed at

the east side of the admin building. Chief is hoping this will be a favorite place for volunteers to relax. Both A41 and A42 had some small issues that were quickly repaired. The UTV is now licensed and street legal. District markings will be added soon. The brush truck, B41, is close to being completely outfitted. DNR has been out to give us feedback on how it is looking. DNR will join us in a drill about using the brush truck sometime soon. The electronic readerboard panel colors have been improved so it is easier to read. The second board has arrived and will be installed soon. Chief is still awaiting the delivery of the water cistern which has been delayed.

Chief brought to the commissioners a proposal of the purchase of a second brush truck which is being surplus by District 2 for \$25,000. He is considering the purchase in part because the truck could then be deployed around the state along with volunteers who have Wildland Firefighter Red cards. District volunteers could earn up to \$800 per day. DNR pays up to \$1,500 to \$4,400 per day for use of the truck. This would be a way for the district to find a way to "pay" the volunteers that are not paid otherwise. The commissioners discussed the pros and cons of the purchase. The pros included the low cost of the vehicle, the fact that it is a way for District volunteers and the district to earn significant money for a much-needed service during wildfire season and that we have an available bay at Station 42. The cons included the need to maintain another vehicle, the cost of outfitting another brush truck, and the need for the District to start considering the purchase of new ambulances. Commissioners chose to take a month to research and ponder further. It will be discussed again at the next meeting.

Best wishes to Allen McGee who has served the District in various capacities for 35 years. He recently turned 80 years old and was celebrated by many at party at his home. Allen-Thanks for your service. (Jason Baar and Ashley Baar left the meeting at 7:00 PM)

B. Local Board of Trustees – Minutes of March 25, 2026, and April 22, 2026, meetings

Minutes were noted.

C. Monthly Financial Reports

Financial Reports were noted. Rae pointed out that the new BARS Code for DNR Operations Grants has been added.

D. Revenue Advisory Committee Report

RAC met on May 18. Lynne and Dan attended and reported back that several topics were presented. Attendees heard more about under-performing lands encumbered lands and how they are managed and categorized. Future sales of timber in Clallam were discussed. The biggest topic was the filing of an Amicus Brief in Thurston County by the Washington Farm Forestry Association. The case is regarding buffer zone designations and changes to the laws. Clallam County Fire Protection District No. 4 has been asked to participate in the filing. Connie Beauvais reported has she has not yet received a response to the 5 Corners letter she sent to legislators.

E. Standing Committee Report

The Standing Committee did not have a report. Sam gave a report on his visit to the Sligo, Ireland fire station. He was warmly greeted and given grand tours as Commissioner Peppard hails from the area.

F. Olympic Peninsula Fire Commissioners Association

Bruce will attend the May 28 meeting. City of Port Angeles' Deputy Chief/Fire Marshal Joel McKeen will speak about his role and core responsibilities.

G. Joyce Fire Auxiliary

The next bake sale of the year is coming on June 6. Mary Bower's sister donated some art found in Mary's home. The paintings turned out to be of value. Two have sold for a \$400 donation. The Auxiliary is hoping to sell the last one at Joyce Daze.

H. Joyce Emergency Planning and Prep (JEPP) Report

JEPP is waiting for the installation of the water storage cistern granted by the Health Department. Planning continues for an educational event in the fall. The Grange is working with JEPP to organize a cooling center for the Joyce area.

I. Items of Interest

1. Region 9 Presentation

Commissioners asked for the information pages to be added under the Informational/Miscellaneous tab in Commissioners' binders.

2. WFCA region 9 Workshop- After Report

Noted.

3. Public Consulting Grroup Email

Noted.

J. Correspondence in Folder

Nothing was in the folder.

K. Other Concerns

Cheryl Anderson will be away on leave from June 25 – July 12.

Dan asked if anything was being done to address the parking issues on East Beach Road which can interfere with the movement of emergency vehicles.

IX. Adjourn

Sam moved to adjourn. Lynne seconded the motion. Bruce adjourned the regular meeting at 7:40 PM.

Respectfully submitted,



Raeann Leiper
District Secretary