Clallam County Fire Protection District No. 4

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Commissioners:
Bruce Leiper, Chairman
Sam Nugent, Vice Chairman
Lynne Kastner
Dan Peacock
Dara Peppard
Gregory Waters, Fire Chief

Clallam County Fire Protection District No. 4
Board of Commissioners Meeting Minutes
Joyce, Washington
October 28, 2026

Members Present
Bruce Leiper, Chairman/Commissioner
Lynne Kastner, Commissioner
Dan Peacock, Commissioner

Others Present
Chief Greg Waters
Ashley Baar, Assistant Medical Officer
Cheryl Anderson, Administrative Assistance
Stephanie Nelson, Administrative Assistance (newly employed)
Rae Leiper, District Secretary to the Board
Joe Schmitt, Community Member
Aaron Hayes, District Counsel via phone

I. Call to Order

Chairman Bruce Leiper called the regular meeting to order at 5:30 p.m. So ordered.

II. Roll Call of Commissioners

Bruce noted three Commissioners were present. Sam Nugent and Dara Peppard were away on excused absences.

III. Minutes of the Board of Commissioners the Special Budget Workshop Meeting on September 20, 2026, the Regular Meeting on September 23, 2026, and the Special Public Meeting- DNR Litigation on September 30, 2026 – Corrections or Approval

Lynne Kastner moved to approve the Meeting Minutes for the Special Budget Workshop Meeting on September 20, 2026, the Regular Meeting on September 23, 2026, and the Special Public Meeting - DNR Litigation on September 30, 2026, as written. Dan Peacock seconded the motion. Motion carried. So ordered.

IV. Additional Items for the Agenda

Nothing was added.

V. Introduction of Guests and Visitors

Joe Schmitt, Community Member

Aaron Hayes, District Counsel via phone to be present just prior to and during the Executive Session. *Note: He will also remain on the line until after the vote on whether to join the action.*

VI. Public Hearing: 2026 Budget Amendment

Chairman, Bruce Leiper opened the Public Hearing for comment on the 2026 Budget Amendment at 5:35pm. So ordered.

The 2026 Budget Amendment was made available to the public. No one from the community was present to comment on the 2026 Budget Amendment.

Bruce closed the Public Hearing on the 2026 Budget Amendment at 5:36pm.

VII. Public Hearing: 2027 Budget

Chairman, Bruce Leiper opened the Public Hearing for comment on the 2027 Budget at 5:36pm. So ordered.

The 2027 Budget was made available to the public. No one from the community was present to comment on the 2027 Budget.

Bruce closed the Public Hearing on the 2027 Budget at 5:37 pm.

The regular meeting resumed at 5:37 pm.

VIII. Community Comment

Joe Schmitt is a lifetime resident of Joyce. He commended Clallam County Fire Protection District 4 on the development of an "amazing" district. He then spoke about a concern he has that DNR logging rights are being compromised by a group calling themselves "the Troublemakers" who have "sabotaged" trust land property set aside for logging. Joe is concerned that if these actions are not stopped it will lead to further loss of timber revenues in Clallam County and across the state. Joe defends the right to public protest but feels this has crossed the line into "blatant disregard for the law and malicious behavior" on the part of the Troublemakers who tore out property boundary markers, ribbons, signage, road markings, and indicators of which trees were to be cut from the Doc Holliday timber parcel. Now that Joe has provided different lawyers with the specific laws that define sabotage, some may be willing to move forward with prosecution.

Mr. Schmitt asked the commissioners to consider joining him and other entities affected by the actions of the Troublemakers and similar groups by writing a letter of support to the Attorney General to encourage him to review the case. The commissioners agreed to address this item at the November board meeting. This will give the board time to gather more information and consult counsel.

IX. Executive Session: Consideration of whether to join Declaratory Judgement Action to protect timber beneficiaries. RCW 42.30.110(1)(i)

Bruce paused the regular meeting and opened an Executive Session at 5:50 pm for the purpose of considering whether to join a Declaratory Judgement Action to protect timber beneficiaries. Aaron Hayes, the District's legal consultant in this matter of potential litigation, and Chief Greg Waters were invited to take part in the executive session.

Expected Resume time was set at 6:05 pm.

The regular meeting resumed at 6:05 pm.

X. For Board Action

A. Consideration to Join Declaratory Judgement Action

Lynne moved that the district should not join the Declaratory Judgment Action at this time. Commissioners will wait and see what action DNR takes on the matter first. Dan seconded the motion. Motion carried unanimously. So ordered.

B. Approval of 2026 Budget Amendment – Resolution 09:2026

Lynne moved to approve Resolution 09:2026 as presented which officially adopts the 2026 Budget Amendment. Dan seconded the motion. Motion carried unanimously. So ordered.

C. Approval of 2027 Budget – Resolution 10:2026

Lynne moved to approve Resolution 10:2026 as presented which officially adopts the 2027 Budget. Dan seconded the motion. Motion carried unanimously. So ordered.

D. Ratification of Approval of Special Public Meeting Legal Notices –Declaratory Judgment Action, Public Hearings, and Executive Session

Lynne moved to ratify the approval of the Special Public Meeting Legal Notices – Declaratory Judgment Action, Public Hearings, and Executive Session. Dan seconded the motion. Motion carried unanimously. So ordered.

E. Ratification of Approval of Clallam County Payroll Worksheet: September 2026 Voucher Numbers P12926 – P14426 Commissioners and Staff in the Amount of $20,656.69

Lynne moved to ratify the approval and execution of the Clallam County Payroll Worksheet for September 2026 for voucher numbers P12926 – P14426 Commissioners and Staff in the amount of $20,656.69 as presented. Dan seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under penalty of perjury that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and that We are authorized to certify to said claim."

F. Approval of Clallam County Payroll Worksheet: Voucher Numbers P14526 – P17926 Volunteer Staffing in the Amount of $95,700.00

Lynne moved to ratify the approval and execution of the Clallam County Payroll Worksheet for voucher numbers P14526 – P17926 Volunteer Staffing in the amount of $95,700.00 as presented. Dan seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under penalty of perjury that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and that We are authorized to certify to said claim."

G. Ratification of Approval of Claims Payment Request: September 2026B Voucher Numbers C30126 – C31526 in the Amount of $21,044.21

Dan moved to ratify the approval and execution of the Claims Payment Request September 2026B for Voucher Numbers C30126 – C31526 in the amount of $21,044.21 as presented. Lynne seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 28th day of October 2026."

H. Ratification of Approval of Claims Payment Request: October 2026 Voucher Numbers C31626 – C33826 in the Amount of $18,244.37

Dan moved to ratify the approval and execution of the Claims Payment Request October 2026 for Voucher Numbers C31626 – C33826 in the amount of $18,244.37 as presented. Lynne seconded the motion. Motion carried unanimously. So ordered.

"We, the undersigned Board of Commissioners of Clallam County Fire Protection District No. 4, do hereby certify under the penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, that the claim is a just, due, and unpaid obligation against Clallam County Fire Protection District No. 4, and We are authorized to authenticate and certify to said claim on this 28th day of October 2026."

XI. For Board Information and/or Discussion

A. Strategic Planning

Chair Bruce Leiper will continue to update the Background Information and District Data document to include the 2026-year-end figures. He asked that commissioners who have suggested revisions get those to him by the end of the year. The revisions will be ready for distribution and insertion into the Commissioners' black binders at the February Board Meeting.

B. Staff Reports – Chief Greg Waters Reporting.

Chief Waters provided the staff report. For the 34 days since the last meeting, the district answered 48 calls, averaging 1.4 calls per day. Many of those calls resulted in no transport. That means the district did not get paid for the ambulance going to the scene. Chief is hopeful this regulation will soon be changed. The district answered several fire calls. One was for a line that was down and sparking. Another was an automatic aid call with Clallam County FPD No. 2 for a structure fire off Dan Kelly Road. It was a tiny home that was surrounded by lots of trees that could have caused the fire to spread. Three false alarm calls were answered. One of the calls came from a person from Sooke, BC who saw smoke near Murdock Beach. The district drone was able to help CCFPD4 locate the fire which turned out to be a legal burn near Pillar Point being monitored by DNR.

The district did have 5 BLS transports and 13 ALS transports. Of the medical calls, most

were generic maladies, fainting, seizures, numbness, or chest pains. One chest pain call did turn out to be a bad heart attack. Because no other interfacility ambulances from Olympic Ambulances or air medical ambulances were available, District 4 crews transported the patient all the way to Silverdale from Olympic Medical Center. There was a call for severe pain which it turned out was caused by gallstones. The patient was transported to OMC to undergo surgery.

Some bad news followed happily by good news, is that our lovely and ever-so-efficient Administrative Assistant, Cheryl Anderson, is resigning. She will be greatly missed as our "station mom". But happily for us, just waiting in the wings, Stephanie Nelson, who comes with a strong background in office management. She is now under the tutelage of Cheryl who will have her ready to take the reins by December 31. Stephanie was welcomed to Clallam County Fire Protection District No. 4 by the Board.

Chief will be promoting two officers to be Station Lieutenants overseeing facilities. Those interested in the position have been asked to submit a letter of interest. Chief is looking into purchasing a large shed to be placed at Station 42. Chief may acquire a forklift from DES at no charge to the district in the near future. He noted that all the vehicles are doing great right now. He also noted that District 3 has increased its fees for labor at their machine shop.

C. Local Board of Trustees – Minutes of September 23, 2026, meeting

Minutes were noted.

D. Monthly Financial Reports

Financial Reports were noted.

E. Revenue Advisory Committee Report

Dan and Lynne attended the recent RAC meeting held on October 19, 2026. Joe Schmitt also spoke to RAC about the Doc Holliday vandalism. DNR reports that timber sales are looking good. All the parcels under consideration are at different stages. Merrill & Ring have 2,000 acres to transfer to DNR. The details need to be worked out. The transfer will affect District 5. No word yet on the Buffer Rule Amicus, The Department of Natural Resources tour held on October 1 to several future logging sites was well received. Lynne and Dan noted that they were very impressed with how well DNR is managing the trust lands. DNR is hoping to increase its fees for managing these lands. It seems that the curtailing of logging operations statewide is affecting the bottom line for DNR as they are not bringing in as much money from operations as they used to.

F. Standing Committee Report

No report.

G. Joyce Emergency Planning and Prep (JEPP) Report

Bruce reported that Olympic Cellars donated two large poly water tanks to JEPP. Along with the tanks, Jim and Donna Buck purchased two pumps from Olympic Cellars which they then donated to JEPP. A third poly water tank was donated by Olympic Cellars to Clallam County Fire Protection District No. 4 and will be placed at Station 42.

H. Joyce Fire Auxiliary

The Auxiliary bake sale was held on October 3 and earned $606.

I. Olympic Peninsula Fire Commissioners Association

The group did not meet in October. Medical Director, Dr. Paul Craven, will speak at OPFCA's November meeting, the group's final meeting of the year.

J. Items of Interest

1. WFCA Annual Conference Reflections

Commissioners Leiper and Kastner, Chief Waters, Officers Jason and Ashley Baar, and District Secretary Rae Leiper attended the conference. They appreciated the opportunity to attend. They all attended the Legal Update seminar led by ~~Bran~~ Brian Snure on the first day. Then, they split up to attend seminars on various topics including Succession Planning, Drones, Fire Chief Employment, AI in the Fire Service, and Hot Button Legal Topics. Commissioners reported on some of their learnings from the various seminars.

2. MSRC Rate Changes

Commissioners noted the letter.

K. Correspondence in Folder

Nothing was in the folder.

L. Other Concerns

Nothing was noted.

XII. Adjourn

Bruce adjourned the regular meeting at 7:42 PM.

Respectfully submitted,

Raeann Leiper

Raeann Leiper
District Secretary